

Application and agreement form

Please complete this form, sign it and return it to our office ideally via email together with supporting Technical Documentation e.g. test reports and other documents. Our contact details are on the bottom of the page.

Please ensure all sections of this form are completed correctly and in full. Some of the information provided within this Application will be shown on the Certificate if the Application is successful. If alterations to the Certificate are necessary due to incorrect/inadequate completion of this form, additional fees will be applicable.

Application Type	
Type of Application	Certificate Number
<input type="checkbox"/> New Certificate	
<input type="checkbox"/> Modification of Certificate	
<input type="checkbox"/> Renewal of Certificate	

Service Rate	
Service required:	<input type="checkbox"/> Standard <input type="checkbox"/> Three Business Days * <input type="checkbox"/> One Business Day *
<small>* Availability of priority services are subject to our current workload. Please enquire before lodging such an application. Applicant will be advised of Standard Service lead time upon acceptance of Application</small>	

Applicant (certificate holder) details	
Registered Business Name:	
Registered Business Address:	
ABN No. (Australian Applicants only)	
Contact Name:	
Telephone Number:	
Email Address:	

Authorised Representative Details (if applicable)	
Registered Business Name:	
Registered Business Address:	
ABN No. (Australian Applicants only)	
Contact Name:	
Telephone Number:	
Email Address:	

Invoice	
Service required:	<input type="checkbox"/> Applicant <input type="checkbox"/> Authorised Representative <input type="checkbox"/> Other
Other Contact Name & Postal Address:	
Other Email:	

Electrical Equipment – General Details	
Equipment Name:	
Trade Name(s):	
Catalogue/Model Number(s):	
Ratings:	
Remarks:	

Modifications	
Details of Change(s):	
<i>Note: Details of Change(s) must be completed for Modification of Certificate applications.</i>	

Manufacturer's Details

Manufacturer Name:	
Manufacturer Address:	
Factory Name:	
Factory Address:	

Technical Documentation - Test Reports

No.	Report Number	Date of Issue	Laboratory Name	Accreditation
1				
2				
3				
4				

Note 1: The final date of issue on the Test Report shall be within 5 years of the date of application for certification.

Declaration by Applicant or Authorised Representative

An application for certification is conditional upon your acknowledgement that you have read, understood and agreed to be bound by the terms and conditions of this Agreement. Signing this form demonstrates your acknowledgement and acceptance of this Agreement.

I hereby make an application to SGS AUSTRALIA PTY LTD for the Certification of Electrical Equipment as described herein and declare that all statements and information within this application and supporting documentation which we have been authorised to use are correct. I understand that the application will be delayed in the event the supporting documentation is deemed inadequate or incomplete for the purpose of certification.

I confirm receipt and warrant to comply with SGS documents of contract, namely the:

- **Client Guidelines & Schedule of Fees**
<https://www.sgs.com/en-au/services/electrical-safety-certification>
- **General Conditions of Service & Certification Services**
<https://www.sgs.com/en/terms-and-conditions>

I understand the requirements of all relevant Australian and New Zealand legislation as applied to Electrical Products and will abide by them.

I understand that should this application result in certification of the product, certification does not permit the subsequent production or sale of the certified product to be marked with any SGS or JAS-ANZ trademarks.

I declare that every subsequent product sold or traded and marked with the Authorized Marking as per an issued Certificate will be identical in design, construction, materials, the manufacturing process and location to the product submitted for the initial type approval / certification process. I understand that SGS AUSTRALIA PTY LTD accepts no liabilities for the product, process or service when sold in the marketplace.

I acknowledge that SGS AUSTRALIA PTY LTD will be notified of any change to the name or address of the Certificate Holder and or the Manufacturer within one calendar month.

To maintain continued compliance to our accreditation and or regulatory requirements, SGS AUSTRALIA PTY LTD reserves the right to change the terms and conditions of this Agreement. Written notification will be given. To the extent permitted by law, all implied terms are excluded.

The person signing below warrants that they have legal authority to bind their Organisation (the Applicant / Certificate Holder) in this contract for service.

Name:	
Title:	
Signature:	
Dated:	

Knowingly making a false statement is an offence under applicable legislation in all Australian States & Territories

For further information regarding services provided by SGS EPCS or assistance filling in this application, please visit <http://www.sgs.com.au/epcs> or contact our team on au.epcs@sgs.com

We are SGS – the world’s leading testing, inspection and certification company. We are recognised as the global benchmark for quality and integrity. Our 96,000 employees operate a network of 2,600 offices and laboratories, working together to enable a better, safer and more interconnected world.