



Annual Training Prospectus SGS Lanka

Learning &
Development Solutions

JANUARY - DECEMBER 2024

SGS Training Courses

In today's fast-moving market sectors, keeping up to date with industry best practices, technical standards and current legal and regulatory compliance expectations throughout your value chain is an integral part of professional development. As is ensuring you and your team have the skills to achieve your goals effectively. With help from the SGS, you and your business can gain the knowledge you need to continually adapt the way you work, keeping ahead of market developments and enabling you to continuously develop all aspects of your career and organization. Whatever your level of knowledge, our experts will support you in progression to the next level. Wherever your organization is in terms of development, we give you the knowledge to develop further.

SGS Training - Transforming People & Businesses

As the leader in professional training, we draw on our years of worldwide experience to provide effective learning and development opportunities. We make a difference to individuals, teams, and businesses, nurturing talent and enabling continuous organizational progression. Our specialists' partner with course participants, identifying improvement objectives and supporting the professional journey. Visit www.sgs.lk

Our training

Our experts deliver high-quality professional training across a wide range of subjects and industries, providing detailed information and guidance relevant to all stages of your value chain. Our courses fall into three broad areas:

MANAGEMENT SYSTEMS & STANDARDS TRAINING

SGS Academy training gives you a complete understanding of the essential requirements of management systems and standards. Whether you are a lead auditor or executive, interested in a particular ISO Standard or management system, we deliver courses that suit all audiences from foundation and awareness training, to accredited Lead Auditor courses that meet Certification Body training criteria requirements.

We also provide training on nonaccredited management systems processes.

COMPLIANCE TRAINING

Expert information and guidance are essential to ensure you and your organization adhere to necessary duty-of-care, laws, regulations, standards and policies.

Our solutions give you the knowledge you are in full compliance with health and safety, sustainability, integrity, environmental guidelines, and regulations.

MANAGEMENT, LEADERSHIP & SOFT SKILLS TRAINING

Development talent is a critical component of continuous improvement. Our courses are designed to help you and your team work more effectively internally and externally. By enhancing your management and leadership skills, developing your strategic thinking, and moving your communications skills to the next level you are transforming your capabilities and aligning yourself to the needs of your organization, your supply chain, and your customers.

FORMAT

We all approach training in different ways and have to fit our professional development around our day-to-day responsibilities. With this in mind, our training solutions are offered in a variety of delivery formats so that you can choose those that are best suited to your requirements and the needs of your organization. Our experts deliver face-to-face training in the form of public courses where you can join your industry peers and through in-house courses designed to meet the specific needs of your organization.

PUBLIC COURSES

Joining our face-to-face public courses allows you to meet with colleagues from related industries and discuss course topics with others who have identified the same types of issues. As a result, you can share and gain best practice knowledge, not only from our SGS experts but also from those in similar organizational roles. Throughout all discussions, our experienced and knowledgeable tutors help you to evaluate your insights, so you are subsequently able to make considered decisions when approaching strategic changes within your business. Public courses are on fixed dates, please refer to our course calendar for more information.

IN-HOUSE COURSES

Running a standard or customized course at your premises allows you to shape the message and style of the presentation to suit the culture of your organization. It is the most convenient and cost-effective solution if you wish to train a group of staff in the same location, or when confidentiality is an issue. Once we have agreed to the dates and location for your training course, our experts work with you to identify and evaluate your learning objectives and to customize the course content to ensure they are met.

Training Calendar

COURSE	DURATION	FEES (LKR)	DATE	MEDIUM
QUALITY MANAGEMENT SYSTEMS				
ISO 9001:2015 Lead Auditor Course CQI/ IRCA Certificated	05 days	76,500.00	14th,15th,16th,19th & 20th February	English
			03rd,04th,05th,08th & 09th April	
			12th,13th,14th,17th & 18th June	
			21st,22nd,23rd,26th & 27th August	
			09th,10th,11th,12th & 13th October	
			05th,06th,09th,10th & 11th December	
ISO 9001:2015 Internal Auditor Training	02 days	16,500.00	22nd & 23rd January	English/ Sinhala
			19th & 20th March	
			09th & 10th May	
			22nd & 23rd July	
			24th & 25th September	
			13th & 14th November	
ENVIRONMENT MANAGEMENT SYSTEMS				
ISO 14001:2015 Lead Auditor Course IRCA Certified Course No: 17972	05 days	76,500.00	17th,18th,19th,22nd & 23rd January	English
			06th,07th,08th,11th, & 12th March	
			08th,09th,10th,13th & 14th May	
			17th,18th,19th,22nd & 23rd July	
			04th,05th,06th,09th & 10th September	
			06th,07th,08th,11th & 12th November	
ISO 14001:2015 Internal Auditor Training	02 days	16,500.00	10th & 11th January	English/ Sinhala
			25th & 26th April	
			06th & 07th June	
			13th & 14th August	
			22nd & 23rd October	
			10th & 11th December	
OCCUPATIONAL HEALTH & SAFETY MANagements SYSTEMS				
ISO 45001:2018 Lead Auditor Course CQI/ IRCA Certificated	05 days	76,500.00	09th,10th,11th,12th & 16th January	English
			03rd,04th,05th,08th & 09th April	
			19th,20th,24th,25th & 26th June	
			05th,06th,09th,10th & 11th September	
			21st,22nd,25th,26th & 27th November	
			06th,07th,08th,11th & 12th November	

ISO 45001:2018 Internal Auditor Training	02 days	16,500.00	21st & 22nd February	English/ Sinhala
			26th & 27th March	
			16th & 17th May	
			10th & 11th July	
			19th & 20th September	
			07th & 08th November	

FOOD SAFETY MANagements SYSTEMS

Basic Food Hygiene for Catering Industry	01 day	8,500.00	24th January	English/ Sinhala
			21st May	
			11 September	
GMP Awareness Training Course	01 day	9,000.00	19th April	English/ Sinhala
			11th July	
			12th November	
HACCP Training Course	02 days	16,500.00	01st & 02nd February	English/ Sinhala
			29th & 30th May	
			26th & 27th September	
ISO 22000:2018 Internal Auditor Training	02 days	16,500.00	08th & 09th February	English/ Sinhala
			07th & 08th May	
			08th & 09th August	
			03rd & 04th October	
			04th & 05th December	
FSSC 22000 Internal Auditor Training	02 days	16,500.00	17th & 18th April	English/ Sinhala
			13th & 14th June	
			12th & 13th September	
			05th & 06th November	
FSSC 22000 Lead Auditor Course IRCA Certified Course No: 2406	05 days	76,500.00	13th,14th,15th,18th & 19th March	English
			15th,16th,17th,20th & 21st May	
			03rd,04th,05th,08th & 09th July	
			21st,22nd,23rd,26th & 27th August	
			23rd,24th,25th,28th & 29th October	
			20th,21st,22nd,25th & 26th November	
BRC Global Standard Food Safety – Issue 9 Awareness Training	02 days	25,850.00	21st & 22nd March	English/ Sinhala
			15th & 16th August	
			16th & 17th October	
IFS Implementation Training	02 days	25,850.00	14th & 15th February	English/ Sinhala

ENERGY MANagements SYSTEMS

ISO 50001:2018 Internal Auditor Training	02 days	17,500.00	27th & 28th February 25th & 26th June 08th & 09th October	English/ Sinhala
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SOCIAL ACCOUNTABILITY

Social Compliance Awareness	01 day	12,500.00	27th & 28th February 25th & 26th June 08th & 09th October	English/ Sinhala
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SA 8000:2014 Foundation Course	01 day		TBP	English/ Sinhala
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Security Compliance Awareness	01 day		TBP	English/ Sinhala
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Technical Compliance Awareness	01 day		TBP	English/ Sinhala
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TECHNICAL TRAININGS

Fundamentals Of Food Defense & Food Fraud Mitigation (TACCP/VACCP)	02 days	33,000.00	17th & 18th January 16th & 17th July 27th & 28th November	English/ Sinhala
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Food Labelling Regulations in Sri Lanka	01 day	13,500.00	12th March 19th July 11th October	English/ Sinhala
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EU Food Labelling Regulations	01 day	15,000.00	07th February 28th May 28th August	English/ Sinhala
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Chemical Storage & Handling	01 day	13,500.00	05th March 05th July 24th October	English/ Sinhala
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Wastewater Management	01 day	15,000.00	12th January 20th June	English/ Sinhala
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Solid Waste Management	01 day	15,000.00	01st March 12th July	English/ Sinhala
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Boiler Operations & Valve	01 day		TBP	English/ Sinhala
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Safety (for Operators	01 day		TBP	English/ Sinhala
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Competence in Road Transport Management for Managers & Supervisors	01 day		TBP	English/ Sinhala
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Science of Defensive Driving	01 day		TBP	English/ Sinhala
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Disciplinary Inequity Procedure	01 day	TBP	English/ Sinhala
Employee Retention and Engagement	01 day	TBP	English/ Sinhala
Practical Aspects of Environmental Law	01 day	TBP	English/ Sinhala
Fire Safety and safety culture at work pace	01 day	TBP	English/ Sinhala
Waste Management	01 day	TBP	English/ Sinhala
FOREST MANAGEMENT			
FSC-COC Foundation Course	01 day	TBP	English/ Sinhala

Book with us

Q. HOW DO I BOOK A SGS TRAINING COURSE?

To book a place on a SGS training course, please complete the registration form at the end of this brochure in full and return the completed form to either email, post or fax (please see details on the end of the FAQs). The participants are selected on first come first serve basis.

Q. HOW DO I PAY FOR A SGS TRAINING COURSE?

You can pay either by cheque or in cash. Please see details on the Registration form and send your cheques payable to "SGS Lanka (Pvt) Ltd."

Q. WHAT HAPPENS IF I NEED TO CANCEL / TRANSFER A BOOKING?

Cancellation – 14 working days from Substitution of delegates- There is no charge if you cannot attend and wish to send a colleague in your place.

Please notify us as soon possible of any changes.

Q. WHAT IS INCLUDED ON THE COURSE?

You will receive; Comprehensive Course Manual
Additional Handouts Expertise and Wisdom of Tutor (s)
Delegates who successfully complete the examination and the continuous assessment will receive a certificate

Q. HOW CAN I INVOLVE SGS FOR AN IN- HOUSE AWARENESS?

Contact us

TERMS AND CONDITIONS:

All courses' fees are excluding service tax.

1. Special price for registration of 5 participants or more from a company in same course.
2. SGS reserves the right to revise and amend the course information without prior notice.
3. Payment: 100% payment has to be made on or before 7 days of the starting date of the training program.
4. Cancellation Policy: If the participant(s) cancel(s) nomination after making payment, cancellation charges would be applicable on the course fees.
5. In-house/On Site training for all these courses can be provided.

Course registration form

Course title:

Date:

COMPANY INFORMATION

Organization:

Billing Address: (Funded By Company – Company Address / Personal Funding – Residence Address)

Contact Person:

Contact No:

Email:

PARTICIPANTS INFORMATION:

Participant 1:

Participant 2:

Mobile No:

Mobile No:

Email:

Email:

Special Meal Preference:

Special Meal Preference:

Participant 3:

Participant 4:

Mobile No:

Mobile No:

Email:

Email:

Special Meal Preference:

Special Meal Preference:

PAYMENTS

1. Full payment for the training program should be settled before commencement of the course.
2. Any Cancellations within 07 business days before the training program shall be charged 25% of the course fee as a penalty.
3. Payment can be settled through cheques, online transactions, direct deposit, cash payment.
4. Cheques should be made payable to SGS Lanka (Pvt) Ltd.
5. Fees paid are non-refundable.

CHEQUE NO:

AMOUNT:

AUTHORIZE SIGNATORY WITH STAMP

When you need to be sure

SGS Lanka (Pvt) Ltd.

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