

**TRADE FACILITATION SERVICES  
GUIDELINES FOR THE TRADE**



**KINGDOM OF SAUDI ARABIA  
Saudi Quality Mark Program**



*This data sheet has been prepared specifically in respect of exports to Kingdom of Saudi Arabia*

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**1. PRODUCTS CONFORMITY ASSESSMENT**

PROGRAM NAME	Technical Regulation of Saudi Quality Mark
PROGRAM MANDATED BY	Saudi Standards, Metrology and Quality Organization
IMPLEMENTATION DATE	Ensure organizations which apply to SASO to obtain a License to use the quality mark for products manufactured by them are conforming to Saudi standards or Saudi technical regulations.
PROGRAM OBJECTIVES	Ensure organizations which apply to SASO to obtain a License to use the quality mark for products manufactured by them are conforming to Saudi standards or Saudi technical regulations.
VERIFICATION PROCESS	<p>Based on the documents, SGS will:</p> <ul style="list-style-type: none"> <li>• Verify the conformity of the goods to the applicable SASO standards and Technical Regulation requirements.</li> <li>• Perform factory audit and take samples for testing.</li> <li>• Non-conformities are communicated to client if any.</li> <li>• SGS will recommend to SASO for Saudi Quality mark once the required corrective actions taken by the applicant are satisfactory.</li> <li>• Saudi Quality Mark License is issued for the product by the Authorized person in SASO.</li> </ul>
ROUTES	N/A
APPROVED LABORATORY	N/A
DOCUMENTATION	<p>Applicant submits to SGS the following documents:</p> <ul style="list-style-type: none"> <li>• Request for Quality Mark (Submitted Online)</li> <li>• Conformity documents (test reports, product catalogue, Artwork/Product labels, Arabic and English Manuals, ISO 17025 accreditation copy of lab)</li> <li>• Company's Quality Management System documents (ISO 9001, ISO 14001, ISO 22000 certification)</li> <li>• Declaration of Conformity</li> <li>• Quality Manual</li> <li>• Quality Control Plan</li> <li>• Commercial registration of the establishment</li> <li>• Industrial license</li> <li>• Organizational structure of the establishment</li> <li>• Factory Location Map</li> </ul>

CERTIFICATE	The Saudi Quality Mark (SQM) license is issued to use Quality Mark on the products that comply to SASO standards or Saudi technical regulations.
OTHERS	N/A
SGS COVERAGE	Worldwide

## 2. SPECIAL REQUIREMENTS

ARE USED PRODUCTS SUBJECT TO THE PROGRAM?	N/A
REGULATED PRODUCTS	Referred to Section 4
LABELLING REQUIREMENTS	Once the license has been issued, the SQM logo should be placed on the product/ packaging in a clear, legible manner.
FLOOR VALUE	N/A

## 3. FEES

### Product Registration fee:

The audit man day calculation and charges for Saudi Quality Mark Audit are fixed by SASO and available as below.

No.	Item	Number of products				
		1 to 5	6 to 10	11 to 15	16 to 20	More than 20
1	Application fees	3,000 SR				
2	Initial Technical documents study fees	2,500 SR/ working day				
		5 days	6 days	7 days	8 days	1 extra day for each extra 5 products
3	Initial Audit / renewal fees	3,000 SR/ working day				
		6 days	8 days	10 days	12 days	1 extra day for each extra 5 products
4	Surveillance audit fees	3,000 SR/ working day				
		4 days	6 days	8 days	10 days	1 extra day for each extra 5 products
5	Technical committee fees	2,500 SR/ working day				
		3 days	4 days	5 days		1 extra day for each extra 5 products
6	Quality mark license fees (for 3 years)	20,000 SR for each Brand			25,000 SR	
7	Travel and accommodation fees	<p>The requesting facility shall provide flying tickets and accommodation for the auditors as the following:</p> <ol style="list-style-type: none"> <li>Tickets shall be on tourism (economy) class</li> <li>Hotels not less than 4 stars</li> </ol> <p>In case the above arrangement has been done by the authority, 20% will be added to the tickets and the accommodation fees will be added.</p>				
8	Testing fees	Required testing charges shall be borne by the requesting facility.				

### Coverage and conditions

The above fees are exclusive of VAT and sales tax (the fees are net of tax).

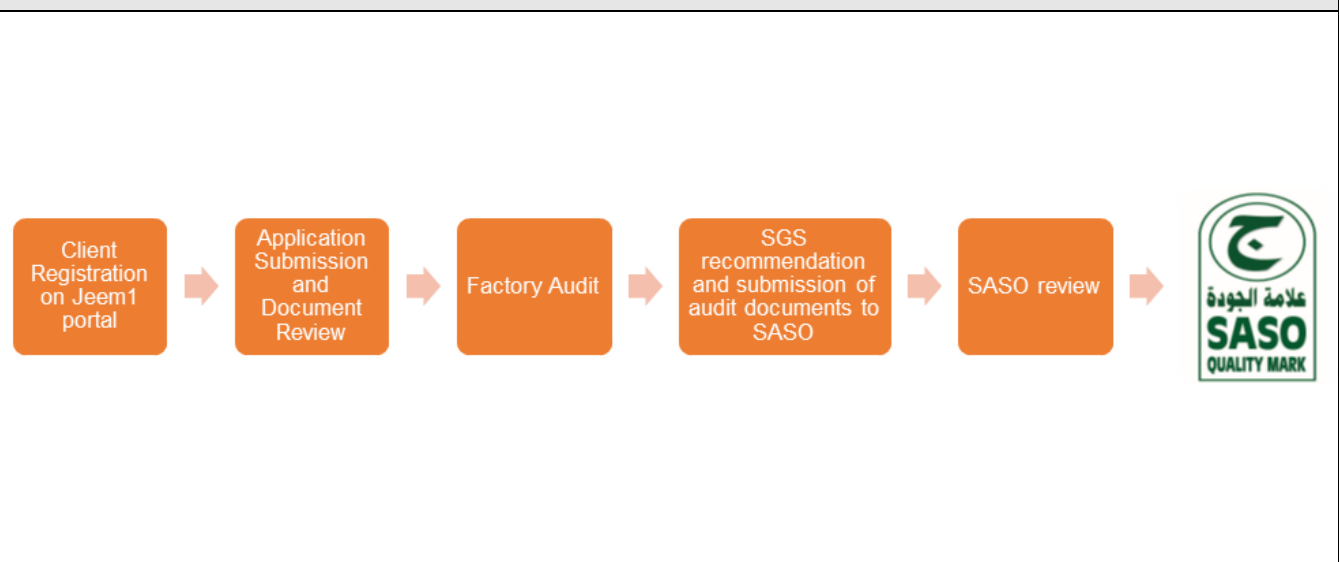
- In case of requesting more than copy for the certificate in Arabic or English or in case of asking for “lost” replacement copy, SAR 1000 for each copy/each product.
- In case of requesting several requests for the products under different standards or procedures of several products that are being manufactured in one site, the Certifying Body can consider the case and provide a discount that is not more than 20% with notification to SASO justifying technically the reasons.
- In case of applying with several types required additional technical procedures (onsite testing, high risk products, etc.) the Certifying body can increase the audit charges with not more than 20% after approval of SASO for the technical justifications provided.
- In case the factory is out of GCC additional 2 transportation days to be added for each assessor. And 1 day in the factory is in GCC and out of Riyadh city.
- Granting of SQM for mandatory products (5000 SAR for each brand per year X 3 years) = 15,000 SAR for 1 brand
- Granting of SQM for optional products (20,000 SAR for each brand for 3 years)

### 4. REGULATED PRODUCTS

- Appliances that are operated by gas and its accessories (LPG) (Domestic Cooker, Ovens, Grills, LPG Heaters, Gas rubber hoses)
- Building Materials Technical Regulation Part I: Metals Sectors and their Alloys Designed for Construction Work (Flat Steel products; Steel for Concrete Re-enforcement)
- Building Materials Technical Regulation Part II: Insulation and Cladding Material (Aluminum Composite Panels)
- Building Materials Technical Regulation Part III: Hydraulics Links and related products (Cement, Cementitious Products, Ready Mix Concrete)
- Building Materials Technical Regulation Part IV: Bricks, tiles, ceramics, sanitary ware and related products (Ceramic Tiles)
- Oxo-Biodegradable Additives
- Extension Cord Sets (implemented starting August 2020)
- Electric Sockets, Plugs, Switches (implemented starting Feb 2021)

**Note:** Voluntary application can be made for any other product categories including food and beverage.

### 5. PROCESS FLOW



**6. SGS CONTACT LIST: available at [SGS website](#)**

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